

IHSS Public Authority Advisory Board Meeting

May 19, 2026

MINUTES

ZOOM VIRTUAL MEETINGS for All/Guests:

Pre-Registration is required.

Join Zoom Meeting:

<https://us02web.zoom.us/j/81533165955?pwd=8cXGtS1G7lm8pEGRpabdHggPQqaJlb.1>

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**This meeting is being recorded for purposes of capturing the meeting minutes.*

Members Present: Mathew Lubinsky; Janie Whiteford; Joanna Kent; Narendra Pathak; David Forderer; Michele Mashburn; Natascha Walker; Joyce Felix-Builes, Michelle Findley (Ex-Officio)

Members Absent: N/A

PA Staff Present: Edith Gong; Leticia Sabadin

Guests Present (Virtual & In-Person): Steve Kline, Board Aide for Supervisor Ellenberg; Henry H.K. Fogbawah, Assistant to David Forderer; Desmond John, Assistant to David Forderer

Announcements & Public Comment:

- David shared his recent appointment as a member of the State Independent Living Council.
- Janie thanked Edith and staff for the consumer newsletter and highlighted the advisory board's commitment to providing articles for future publications.
 - The group discussed creating a shared calendar to rotate article responsibilities quarterly, ensuring different perspectives are represented in the newsletter.
- Narendra shared meeting attendance at Human Rights Commission, SCFHP and VTA Boards.
 - The transportation issues for seniors and disabled people—there are ongoing efforts to reduce transportation costs for disabled and senior residents, noting that VTA currently charges \$4 one-way and \$8 round trip, with a proposal to eliminate these fees for seniors.
- Natascha attended the South Bay Labor Council Meeting and there was mention of the recent concerns about DACA workers being placed on administrative leave.

Approval of Minutes:

- Motion by Narendra Pathak to approve the April 21st, 2026 meeting minutes; seconded by David Forderer, vote was unanimous.

All Things Disability Equity Presentation:

- The PA was presented with a comprehensive disability cross-analysis presentation by Michelle Mashburn titled "Intersecting Invisibilities," which examined three Santa Clara County reports and highlighted gaps in how ableism is addressed in county equity analyses. Michelle presented findings showing that disability data is often undercounted and siloed across departments,

recommending that ableism be explicitly named as a structural force and that disability measurements shift to self-identification with community co-design.

- **Link to presentation slides:**

<https://allthingsdisability.org/2026/intersecting-invisibilities-2026/>.

- Narendra suggested sharing the presentation with the Board of Supervisors and state legislators to raise awareness about disability issues.
- Michele also shared a recent news article about children being placed in wooden boxes in schools as an example of ongoing disability issues.

Side Notes:

- The group decided to create advisory board spotlights for the Consumer Newsletter.
- Consider writing a letter regarding recent budget changes that will impact Medi-Cal access.

Report Back - BOS Meetings:

- Joanna thanked everyone that participated in the meetings with the Supervisors and their Aides. Everyone was amazing; really good rhythm, and the meetings were a success.
- Joanna discussed plans to send monthly emails to the Board of Supervisors and requested input on specific topics to include.

Side Notes:

- The group reviewed recent advocacy efforts, including participation in Sacramento meetings and upcoming advocacy opportunities like the California Disability Leadership Alliance's Day of Action on May 26th.
- They also discussed creating and distributing an advocacy toolkit to IHSS recipients, with plans to share it through various channels including email, website, and social media.
- Joanna gave feedback from a recent resource fair, including suggestions to improve materials and representation, particularly regarding imagery and accessibility for people with low vision.
- Joanna would like to register for the San Andreas Regional's Superhero Event on 7/25
- Michele mentioned working on improving the imagery used in flyers and materials to be more representative of the diverse disability community.
- Advisory Board would like to review final report before it is published.
- Joanna asked Leticia to send out an email to the board and let them know what social media platforms Public Authority uses.

AB Attendance at PA Group Orientation Meetings (GOM):

- Janie asked for additional information on the GOMs, timing, agenda, etc.
- Janie wants to push and advocate for AB, have this opportunity at the GOM for recruiting efforts.
- Edith suggested including a flyer about the Advisory Board in the orientation packets for new providers.

Social Services Agency – IHSS Report:

- Michelle Findley distributed brochures: "DAAS Ombuds-Mediator Office"; no report given.

Santa Clara Family Health Plan Report:

- Joyce stated as of January 1st, they were making eligibility cuts, where they were only doing personal care services for members who were getting discharged from skilled nursing homes, but they recently reversed that. Due to State guidance, it is now back to the old eligibility.
- There are limits, which do not include 24-hour coverage.

- They have added justice population focus for both the community supports and case management services.

Side Notes:

- Joanna/Natascha—They know that families are underutilizing resources out of fear.
- Rapid Response Network can tell you where ICE may be showing up, some of their locations.

California IHSS Consumer Alliance (CICA) Report:

- No report given.

SEIU 2015 Report:

- No report given.

PROGRAMS REPORT

Highlights in yellow.

The PA has filled the remaining openings in Enrollment and Benefits. There are still several openings: Training Specialist, Registry Specialist, Registry Support Specialist (OCR) and Registry Recruiting Assistant (p/t). One staff member was on leave ½ the month of April. Project Butterfly won an Innovations Award in the Caregiving Category – the Registry Manager will be at the USAgings Conference to receive the award in July.

BENEFITS ADMINISTRATION

There are **15,312** Providers (IPs) enrolled in the Valley Health Plan (VHP) medical insurance. **2,198** of those in the Classic Plan and **13,114** in the Preferred Plan. **16,041** IPs are enrolled in the Dental/Vision plans. There were **144** Smart Pass VTA bus pass Cards issued.

Sick Leave: **38,849** active IPs have accrued 40 hours of sick leave. **15,633** have claimed some hours and **11,265** have claimed all 40 hours.

ENROLLMENT

Number of Providers (IPs) enrolled: **810**

DOJ fingerprint reports delayed over 30 days: **1**

Group Orientation Meeting (GOM) attendees: **814**

There are **1,265** future IP enrollment appointments scheduled. Next appointments are available **48** days (**6.9** weeks) after an IP watches the online orientation videos.

REGISTRY

There are **1,491** active IPs on the registry and **3,492** active consumers.

Regular Registry:

- Completed **62** new consumer intakes
- Generated **410** referral lists
- Attained **74** matches (assignments)
- Provided **975** new interventions with over **462 hours** spent on the interventions

Care Coaching:

- The Registry received **30** referrals for Care Coaching
- **37** care coaching consultations were conducted
- Total active consumers **235**

On-Call Registry (OCR): There was **1** eligible request to the On-Call Registry out of **3** total calls. **1** request was fulfilled for a total of **80.00** hours utilized. There is a total of **281** providers on the On-Call Registry.

Outreach and Recruiting

Registry Introductory Training (RIT): **6** remote RITs were held; **2** in English; **1** in Spanish, and **3** in Vietnamese.

- **63** interviews were conducted
- **59** providers were invited to the eRITs
- **52** providers were added to the registry

Outreach Activities

Organization	Type	Reach/Individuals Assisted or Contacts Made
VASC	Once a month – 2 nd Friday	6 IPs assisted
MSSP	Online Presentation	20 contacts
Santa Clara County	Resource Fair- James Lick	80 contacts, 5 caregiver interest
Stanford Hospital, Neurology & Addiction Medicine Svcs	Online Presentation	12 contacts

EPG: A total of **35** kits were picked up with **35** sets going to IPs for a total of **310** masks and **700** pairs of gloves. **63%** of those who requested PPE came to pick it up.

TRAINING

29 training classes were held. **234** individual IPs received an incentive with **400** seats filled. Incentive payments this month totaled **\$14,000**. **21%** no shows this month.

Language	#	Location	#
English	14	Central – San Jose/Santa Clara	4
Mandarin	3	North - Milpitas	3
Spanish	6	South – Morgan Hill	3
Vietnamese	6	West – Sunnyvale/Cupertino	7
		Online	12

Life Enhancement Fund (LEF) Payments: **2** IPs were paid a total of **\$325** this month.

GENERAL INFO

Public Authority Phone Calls: The PA received a total of **7,436** phone calls. Breakdown of the calls:

• Registry 2384	• Benefits 2357
• Enrollment 230	• Training 386

CAPA REPORT

Highlights in yellow.

CAPA held its monthly board meeting on April 23, in Sacramento, at the CDSS office.

- Region VPs shared updates on their meetings; most regions have been able to meet on a regular basis, but Northern region has not been able to have as many regular meetings as hoped, primarily because many PAs are very small.
- The Board shared its continued concern over the proposed cuts to IHSS, specifically the BUPS program.
- The Board members discussed Collective Bargaining successes and challenges as they were grouped by County size. In the Large County group, those who were more seasoned with collective bargaining shared stories on how to respond to information requests and general topics from recent Collective Bargaining Agreements. In general, the CAPA Executive shared there was no movement on AB 283 (Statewide Collective Bargaining) since September 2025. It is currently Inactive.
- John Youngs from Prodigy Health Insurance shared information on the trend of increasing costs of insurance premiums, primarily due to high emergency room visits (individuals using the emergency room versus urgent care) and the high cost of name brand GLPs and other medications.
- Budgeting challenges and best practices were discussed amongst the Board; a general frustration and concern mentioned is the inability to get approval for last minute funding made available in the middle or end of a fiscal year.
- Continued Advocacy to protect long-term services and supports, Medicaid/Medi-Cal were of particular concern given the fallout from HR-1 and counties bearing the brunt of reduced federal funding. The CAPA Executive Director shared that consumers and Advisory Boards can still submit letters rejecting cuts to their state legislators and the Governor's through middle of June when the budget must be signed (June 15).

Meeting Notes:

1. Joanna has asked that everyone stay a bit longer after the meeting on June 16th. Celebrating Edith's retirement.

Next Meeting:

- **Tuesday, June 16, 2026, from 12 noon to 1:30 pm** via In-person/Hybrid.
- **Location:**
Social Services Building; Auditorium Conf Room, 1st Floor @333 West Julian Street