

IHSS Public Authority Advisory Board Meeting
January 18, 2022
MINUTES

ZOOM VIRTUAL MEETING

<https://zoom.us/j/97448761420?pwd=bmR1b3NIMEVUWHR1UGFkNUo4V1Z0UT09>

Meeting ID: 974 4876 1420

Passcode: 293979

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*****This meeting is being recorded for purposes of capturing the meeting minutes.***

Members Present via Virtual/Conf. Call: Janie Whiteford; Beverly Lozoff; Mathew Lubinsky;
Terri Possley (Ex-Officio); Darcy McCann; David Forderer;
Dennis Schneider, Lori Andersen

Members Absent: n/a

PA Staff Present via Virtual/Conf. Call: Edith Gong, Leticia Sabadin

Guests Present via Virtual/Conf. Call: Narendra Pathak, IHSS Client & Guest; Steve Kline, Board Aide
for Board of Supervisor Ellenberg, District 4

Announcements & Public Comment:

- Janie announced that Dennis Schneider formally announced his resignation effective 12-31-21. We thank Dennis and appreciate all his dedicated years on the board, and we wish him well.
- Janie also announced the tragic news of the passing of Union Steward, Damaris Ellington. Janie does not have many details or more information at this time, but we are all very sorry to hear this news. There will be cards signed on behalf of the PA and AB to be forwarded to Damaris' family.
- Edith announced the US Government is mailing out 4 free COVID-19 home test kits to every single household in the US. Go to : www.covidtests.gov
- Under Introductions, guest Steve Kline, District 4 Board Aide for Supervisor Ellenberg mentioned that he will be attending future meetings. Welcome Steve! Also, Steve wanted to apologize for the delay in approving Emilio Carrillo's AB membership application. Steve let us know that it should be on the consent agenda for next Tuesday, Jan 25th, and if not, the first week of March. Janie mentioned we are all very relieved and glad to hear that Emilio's application will finally be approved.

Approval of Minutes:

- Motion by David Forderer to approve the November 16, 2021 meeting minutes; seconded by Mathew Lubinsky, vote was unanimous.
- Note that we went Dark in December, therefore no minutes to approve.

AB Budget Spending FY 21/22:

- Janie mentioned that the AB spent monies for training. Janie recommends that the AB join the CICA trainings on a monthly basis since otherwise it may be a struggle to get the trainings done with such few attendees.
- Janie also suggested providing a donation to CICA.
- Edith mentioned that we need access to all the CICA trainings. We need the links and will notify members on where they can easily access the trainings.
- Edith also strongly suggested that if a member wants to do individual training, or is interested in a virtual conference that they feel they will benefit from, make sure to ask the Chair, Janie.
- Janie is planning to sign up for an upcoming conference in San Francisco, a senior organization that was going to discuss long term services among other things. Janie will forward the invite, information, registration to all AB members.
- Edith also reminded members that if they want, they can send an email to Leticia and copy Edith with their interest and have Leticia sign up on their behalf. This might be easier to pay directly versus having a member apply for reimbursement.

Federal Grant for Community Based Programs, follow-up:

- Both Lori and Janie are on the sub-group under Santa Clara County.
- There are still some unknowns about the various proposals, how to apply for the funding, who can apply, but Janie states that the Feds have approved funding and California does have a plan in place.
- Lori added that the plan is quite extensive; many proposals have been submitted on how to spend this money.
- Janie mentioned one proposal for the IHSS Career Pathways Funding. CICA is very concerned with this program. The funding is only for providers, not consumers. It does not meld into the medical model and should be consumer directed model of care. Consumers manage their home care. The Union has an active proposal at the state level. .
- Janie will share an email on the HCBS spending plan to members.
- Lori strongly suggested that other AB members such as Terri and Beverly look at the spending plan.
- Edith mentioned the involvement with PA and the IHSS Career Pathways trainings.

California IHSS Consumer Alliance Report (CICA):

- Janie Whiteford reminded everyone that their monthly CICA call is scheduled for tomorrow, 1-19-22 at 10am. She strongly suggested everyone attend.
- Leticia sends out CICA meeting invites and reminders to all AB members.
- New CAPA Executive Director, Kim Levy Rothchild will be introduced.
- Janie also put the word out for advisory committee funding to possibly assist the PA with recruitment of care providers to the Registry. If there is any way to help, let's take a look.
- CICA is partnering with SVILC. They are in the process of writing legislation to make advisory committees mandatory.

Social Services Agency Report:

- Terri reported that her staff has also been dealing with a surge in cases and COVID-19 positive test results. Her staff is “dropping like flies” and they have had 8-9 cases. They are still on a hybrid schedule; working from home and slowly recovering.
- Terri also reported that it is budget time and her IHSS budget proposals were formally sent to the Executive Team. She has requested 17 new headcount:
 - 1 Social Work Supervisor
 - 1 Social Services Analyst (QA/Fraud Unit)
 - 12 Social Workers
 - 1 Data Office Specialist
 - 1 Call Agent/Lobby Receptionist
 - 1 Office Specialist II (scanning, doing the mail)
- 17 may seem like a high number but Terri feels like it is barely adequate given that they still have 22 s deployed as Disaster Service Workers (DSW), and she has future projects in which she will need the extra staff.
- The Annual Report was finally put on consent agenda at the Board of Supervisor’s meeting on December 17th.
- Supervisor Cindy Chavez requested two items from Terri/IHSS.
 - An update on the IHSS improvements and enhancements from the Harvey Rose Audit.
 - Homeless Outreach Project, where IHSS will reach out to the homeless population and to see how many are eligible for IHSS.
 - Terri will need extra staff to help get this up and running. It is too soon to know all details and what exactly this will entail. They will be working with the Office of Supportive Housing as well.
- Santa Clara County’s HERO Pay is now called Pandemic Pay. This payout is still in progress and they are planning on having an email inbox for Q&A on Pandemic Pay.

PROGRAMS REPORT

*Below in yellow/OR *asterisk were topics that were highlighted and mentioned.*

Staffing: The Public Authority has one open position for a Training Specialist. One care coordinator resigned at the end of December. Two offers were made and accepted for the Outreach and Registry Recruitment position and for a Care Coordinator to replace the one who resigned. Both are slated to start in early January.

Benefits Administration:

There are **12,538** IPs enrolled in the Valley Health Plan with **3473** of those in the Classic Plan and **9065** in the Preferred Plan. **13,175** IPs are enrolled in the Dental/Vision plans. There were **49** Smart Pass VTA Cards issued.

Enrollment:

Number of IPs enrolled: **474**

Number of IPs partially done: **890 (cumulative)**

Fingerprints needing to be redone to date: **14**

Scheduling an appointment is ~3 business days from the time an IP completes the viewing of the orientation videos. Given the surge in COVID cases due to the Omicron variant, enrollment appointments will be phone/email from January 10 through the end of January.

Group sessions with the union are still suspended.

Registry Services:

There are **451** active IPs on the registry and **2,253** active consumers.

The Registry:

- Completed **74** new consumer intakes and reactivated **2** consumers
- Attained **28** matches
- Provided **397** new interventions with just over **168 hours** spent on the interventions

Care Coaching: The Registry received **7** referrals for Care Coaching

- **0** remote care coaching consultations were conducted
- Total active consumers **15**
- Total inactive consumers **244**

Urgent Care Registry: There were **9** hours of urgent care services authorized to **1** consumer.

Emergency Backup Registry: There were no (0) requests for an emergency backup provider this month.

The funding for Covid specific EBR ended on 12-31-21.

The new State required program will begin in July 2022, but we need more details.

Registry Introductory Training (RIT): **Two** remote RITs were held; one English, one Spanish.

- **37** interviews were conducted (14 SP/23 ENG)
- **74** reference check calls made, with **74** completed reference checks
- **18** providers attended the eRIT
- **18** providers were added to the registry (6 SP/12 ENG)

EPG (formerly PPE): A total of **114** kits were mailed with **81** sets going to IPs and **33** to Consumers for a total of **1,160** masks and **2,060** pairs of gloves.

As mentioned, the funding for PPE also was supposed to end on 12-31-21 but it has no been extended to the end of the FY 2022.

Public Authority Phone Calls: The PA received **4,610** phone calls. Breakdown of the calls:

- **Registry** **1,358**
- **Enrollment** **1,166**
- **General** **126**
- **Benefits** **1,629**
- **Training/PPE** **331**

IP Trainings: 8 classes were held; one class was cancelled because of car issues with the instructor. 74 individual IPs were trained and 87 IPs received credit/incentive payments.

| Language | # |
|------------|---|
| English | 5 |
| Mandarin | 3 |
| Spanish | 0 |
| Vietnamese | 0 |

| Location | # |
|--------------------------------|---|
| Central – San Jose/Santa Clara | 0 |
| North - Milpitas | 0 |
| South – Morgan Hill | 1 |
| West – Sunnyvale/Cupertino | 4 |
| Online | 3 |

Electronic Time Sheets: The combined adoption rate continues to be at **99.9%**. Providers and reached **99.7%** consumers reached **100%**.

Direct Deposit: **75.5%** of IPs are using direct deposit.

Sick Leave Update: **27,814** active IPs have accrued 16 hours of sick leave. **3,756** have claimed some hours and **2,722** have claimed all 16 hours so far.

CAPA REPORT

Below in **yellow/OR *asterisk** were topics that were highlighted and mentioned.

There was no CAPA meeting in December.

Kim Levy Rothschild accepted the offer as the next Executive Director and her first day will be January 3, 2022. Kim has extensive knowledge of association management and legislative advocacy. She recently completed two years of service as a gubernatorial appointed Councilmember on the State Council on Developmental Disabilities where she gained invaluable insights and enhanced her desire to grow with, and continue her support of, the mission and vision of organizations advocating for people with disabilities. Kim has been an ally for people with disabilities since childhood, serving as a voice in support of her brother who is developmentally disabled.

IHSS Career Pathways Training

CDSS held the first public learning session on December 15. There was feedback that consumers should be able to attend the trainings that the providers are receiving, and consumer training should be developed as well. The PA/County-specific learning session is scheduled for January 6. Target launch date is September 2022 with a phased approach. CDSS reminded everyone that this is one-time money, but they are hopefully this will have on-going funding after the pilot period (June 2024).

CDSS Update

- EBR ended effective 12/31/21. Admin Funding and \$2/hr pay differential ended as well
- PPE admin funding and supplies are scheduled to end on 12/31/21 although there has been feedback to CDSS that this should continue to be funded since the last announcement regarding mandatory provider vaccination/boosters reminded IPs to go to Public Authorities for PPE supplies.

CICA Training for AB:

- 2nd Session on IHSS History, CICA History, it is a continuation from last month's training hosted by Janie.
- We ran out time. It was agreed that Tammy, CICA Assistant, will email the link for the video/training to Leticia and Edith and they will forward to all members to continue and finish watching on their own. (30 minutes left)
- There will be a Q&A at next month's meeting on Feb 15th.
- Mathew did have some comments, questions he wanted to bring up. (Share of Cost, Nursing Homes vs. costs to be in IHSS, too many emails...)
- Janie to Terri, comparison , data of clients in IHSS versus putting them in a nursing home...

Next Meeting:

- Next Advisory Board meeting:
Tuesday, February 15, 2022, from 12 noon to 1:30 pm via ZOOM Virtual/Conference call.

Next agenda items:

- HCBS
- CICA Training Q&A